

New
Specification



General Certificate of Secondary Education
2018

Centre Number

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Candidate Number

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Learning for Life and Work: Modular

Unit 3
Employability

ML

[GLF31]

FRIDAY 11 MAY, MORNING

TIME

1 hour, plus your additional time allowance.

INSTRUCTIONS TO CANDIDATES

Write your Centre Number and Candidate Number in the spaces provided at the top of this page.

You must answer the questions in the spaces provided.

Do not write outside the boxed area on each page or on blank pages.

Complete in black ink only. **Do not write with a gel pen.**

Answer **all** questions in this paper.

INFORMATION FOR CANDIDATES

The total mark for this paper is 60.

Quality of written communication will be assessed in Questions **5(a)**, **5(b)** and **6**.

Figures in brackets printed down the right-hand side of pages indicate the marks awarded to each question or part question.

Answer **all** questions

1 (a) Name **one** source of finance available to an entrepreneur.

_____ [1]

(b) Write down **one** way an employer can comply with equality employment legislation.

_____ [1]

(c) Explain **one** reason why a job applicant would participate in a mock interview.

_____ [2]

(d) Give **one** reason why terms and conditions of employment are important in an employment contract.

_____ [2]

(e) Explain **two** ways an employee could breach the workplace code of conduct.

1. _____

2. _____

_____ [4]

2 (a) What does the “S” stand for in SMART targets?

_____ [1]

(b) Write down **one** health and safety measure an employee would expect in the workplace.

_____ [1]

(c) Give **one** consequence of an employer not meeting their responsibilities in the workplace.

_____ [2]

(d) Give **one** way an employee can show that they are honest in the workplace.

_____ [2]

(e) Explain **two** benefits to a business of being socially responsible.

1. _____

2. _____

_____ [4]

3 (a) Write down **one** example of a changing employment pattern.

_____ [1]

(b) Write down **one** way a business can support its local community.

_____ [1]

(c) Explain **one** reason why communication skills are important for a successful career.

_____ [2]

(d) Give **one** benefit of making an informed career choice.

_____ [2]

(e) Explain **two** risks involved in self-employment.

1. _____

2. _____

[4]

4 (a) Explain **two** positive ways immigration can impact on the Northern Ireland economy.

1. _____

2. _____

[4]

(b) Explain **two** ways the growth of new technologies has affected jobs in Northern Ireland.

1. _____

2. _____

[4]





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(Questions continue overleaf)

5

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Read the information in Source A carefully to answer part (a) of the question below.

- (a) Using the information in the Source and your own knowledge analyse the impact of staff training.



[6]

[Turn over

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For Examiner's use only	
Question Number	Marks
1	
2	
3	
4	
5	
6	

Total Marks	
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Examiner Number

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